

Charter
Defense Innovation Board

1. Committee's Official Designation: The committee shall be known as the Defense Innovation Board (DIB).
2. Authority: The Secretary of Defense, in accordance with chapter 10 of title 5, U.S.C. (commonly known as the "Federal Advisory Committee Act" or "FACA") and 41 C.F.R. § 102-3.50(d), established this discretionary advisory committee.
3. Objectives and Scope of Activities: The DIB shall provide to the Secretary of Defense and the Deputy Secretary of Defense ("the DoD Appointing Authority"), through the Under Secretary of Defense for Research and Engineering (USD(R&E)), as the DIB's Sponsor, independent advice and recommendations on critical matters relating to innovation and to address challenges and accelerate innovation adoption into the culture, technologies, organizational structures, processes, and functions of the Department of Defense (DoD). The DIB offers the DoD Appointing Authority and the USD(R&E) strategic insights on the implications of emerging technologies landscapes, the adoption of commercial sector innovation best practices, and the impact of disruptive and emerging technologies and their relevance for DoD. This advice includes recommendations on how to leverage the U.S. innovation ecosystem and ways the Department can align structures, processes, incentives, and human capital practices to accelerate and scale innovation adoption; catalyze an innovation and experimentation mindset and provide DoD leaders strategic and tactical advantage options needed to compete and overmatch in the technology and innovation-driven environments that define modern competition and conflict, as well as any other matters of special interest as determined by the DoD Appointing Authority or the USD(R&E). All work will be in response to tasks from the DoD Appointing Authority or the USD(R&E) as set out in Section 4 below.
4. Description of Duties: The DIB shall examine and advise on DoD innovation pathways and pipelines; emerging and disruptive technologies; commercial sector best practices in innovation strategy, management, processes, architectures, organizational behavior and design, human capital, decision-making, and scaling; and ways to leverage the U.S. innovation ecosystem in support of national security.

The DIB was not established to advise on individual DoD procurement or acquisition matters. No task shall be assigned to the DIB or any subcommittees for consideration that would require a DIB member to participate personally and substantially in any action related to Department procurements or acquisitions or would place them in the position of acting as, or consulting to, a contracting, procurement, or acquisition official of the Department.

5. Agency or Official to Whom the Committee Reports: The DIB reports to the DoD Appointing Authority, through the USD(R&E), who may act upon the DIB's advice and recommendations in accordance with DoD policy and procedures.
6. Support: The DoD, through the Office of the USD(R&E), provides support for the DIB's functions and ensures compliance with the requirements of the FACA, section 552b of title 5, U.S.C. (commonly known as "the Government in the Sunshine Act" or "the Sunshine Act"), governing Federal statutes and regulations, and DoD policy and procedures.

Charter
Defense Innovation Board

7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$ 1,968,000. The estimated annual personnel cost to the DoD is 2.0 full-time equivalents.
8. Designated Federal Officer: The DIB's Designated Federal Officer (DFO) shall be a full-time or permanent part-time DoD civilian officer or employee, or active-duty member of the Armed Forces, designated in accordance with DoD policy and procedures.

The DIB DFO is required to attend all DIB and subcommittees meetings for the entirety of each meeting. However, in the absence of the DIB's DFO, a properly approved Alternate DFO, duly designated to the DIB in accordance with DoD policy and procedures, shall attend for the entirety of all DIB and subcommittees meetings. The DFO, or the Alternate DFO, calls all DIB and subcommittee meetings; prepares and approves all meeting agendas; and adjourns any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public's interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The DIB shall meet at the call of the DIB's DFO, in consultation with the DIB's Chair and the USD(R&E). The estimated number of meetings is four per year.
10. Duration: The need for the DIB is on a continuing basis; however, the DIB is subject to renewal every two years.
11. Termination: The DIB shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless the DoD renews the DIB in accordance with DoD policy and procedures.
12. Membership and Designation: The DIB shall be composed of no more than 20 members who must meet one or more of the following categories or disciplines:
 - (a) Individuals with a demonstrated track record driving and adopting innovations in the public or private sector;
 - (b) Entrepreneurs and/or those with demonstrated performance starting and transitioning successful start-ups or developing new technology applications;
 - (c) Investment capital providers or managers with expertise in early-stage markets, industry trends, and/or a demonstrated track record in commercialization;
 - (d) Thought leaders, experts, and/or those with a track record of novel approaches to organizational management, leadership, culture, and talent in technology and innovation;
 - (e) National security and technology policy experts (civilian and former military) who focus on the impact and implications of emerging and disruptive technology; and,
 - (f) Notable philosophers, ethicists, philanthropists, and civil society leaders who possess insight and have published works on the implications of new and emergent technology.

The appointment of DIB members shall be approved by the DoD Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoD policy and procedures. No member, unless approved by the DoD Appointing Authority, may serve more

Charter
Defense Innovation Board

than two consecutive terms of service on the DIB, including its subcommittees, or serve on more than two DoD Federal advisory committees at one time. The DoD Appointing Authority shall appoint the DIB leadership from among the membership previously approved to serve on the DIB, in accordance with DoD policy and procedures, to serve a term of service of one-to-two years, with annual renewal, not to exceed a member's approved appointment.

DIB members who are not full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. DIB members who are full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be designated pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

All members of the DIB are appointed to exercise their own best judgment on behalf of the DoD, without representing any particular point of view, and to discuss and deliberate in a manner that is free from conflicts of interest. Except for reimbursement of official DIB-related travel and per diem, DIB members serve without compensation.

13. Subcommittees: The DoD, as necessary and consistent with the DIB's mission and DoD policy and procedures, may establish subcommittees, task forces, or working groups ("subcommittees") to support the DIB. Establishment of subcommittees shall be based upon a written determination, to include terms of reference (ToR), by the DoD Appointing Authority or the USD(R&E), as the DIB's Sponsor. All subcommittees operate in accordance with the FACA, the Sunshine Act, governing Federal statutes and regulations, and DoD policy and procedures. Subcommittees shall terminate when the DIB does.

A subcommittee shall not work independently of the DIB and shall report all its advice and recommendations solely to the DIB for thorough deliberation and discussion at a properly noticed and open DIB meeting, unless the meeting can be closed pursuant to one or more exemptions found in the Sunshine Act. Subcommittees have no authority to make decisions or recommendations, verbally or in writing, on behalf of the DIB. Neither the subcommittee nor any of its members may provide updates or report, orally or in writing, directly to the DoD or to any Federal officer or employee or member of the Armed Forces. If a majority of DIB members are appointed to a particular subcommittee, then that subcommittee may be required to operate pursuant to the same FACA notice and openness requirements governing the DIB's operations.

Individual appointments to serve on DIB subcommittees are separate and distinct from appointment to the DIB itself and shall be approved by the DoD Appointing Authority for a term of service of one-to-four years, with annual renewals, in accordance with DoD policy and procedures. No member shall serve more than two consecutive terms of service on the subcommittee unless approved by the DoD Appointing Authority. The DoD Appointing Authority shall appoint subcommittee leadership from among the membership previously approved, in accordance with DoD policy and procedures, for a term of service of one-to-two years, with annual renewal, which will not exceed a member's approved subcommittee appointment.

Charter
Defense Innovation Board

Subcommittee members who are not full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as SGE members. Subcommittee members who are full-time or permanent part-time Federal civilian officers or employees, or active-duty members of the Uniformed Services, shall be designated pursuant to 41 C.F.R. § 102- 3.130(a) to serve as RGE members. Each subcommittee member is appointed to exercise his or her own best judgment without representing any particular point of view and in a manner that is free from conflicts of interest. Except for reimbursement for official DIB- and subcommittee-related travel and per diem, subcommittee members shall serve without compensation.

The Secretary of Defense has established three permanent subcommittees of the DIB. While the number of individuals appointed to each subcommittee may vary, as determined by the DoD Appointing Authority, no individual subcommittee shall have more than 15 members, unless otherwise provided in writing by the DoD Appointing Authority. The approved subcommittees are:

- 1) Emerging Science & Technology Subcommittee – Provides advice and recommendations, for the DIB' s consideration, on the strategic, organizational, and technological issues related to the emerging technologies and innovation landscape. This will include trends across the development, commercialization, and diffusion of emerging technologies; the promotion and protection of technologies and innovation; the value and implications of emerging technologies; assessments of the industries and sectors driving commercial innovation; and the value proposition and use-cases for emerging technologies that can address the Department' s challenges and opportunities. It will provide, for the DIB's consideration, strategic advice on cutting-edge and disruptive technological trends and make recommendations on the adoption and application of emerging technologies across multiple domains and missions, and the best practices for how Department leaders can organize, train, and equip the Total Force.
- 2) Innovation Ecosystem & Pathways Subcommittee – Provides advice and recommendations, for the DIB's consideration, on ways to leverage and strengthen the Department of Defense (DoD) innovation ecosystem and bolster our scientific and technological base to expand enduring advantage for the Joint Force. This will include recommendations on DoD structures, processes, and partners to enable and encourage a more iterative and risk-tolerant culture that spurs innovation and can deliver capabilities at speed and scale. Examines, on behalf of the DIB, the defense innovation ecosystem -and ways DoD can operate with, and leverage, the broader U.S. innovation base and international innovation ecosystem, and best practices on innovation strategy, doctrine, and pathways to accelerate development, adoption, and transition of ideas, technologies, and capabilities from the commercial sector across DoD. It will offer commercial sector best practices related to innovation ecosystems and how to optimize alignment across government, industry, and academia -and pathways, incentives, and best practices in management, process, and design, to promote a more agile and integrated technology and innovation ecosystem and innovation base to support national security objectives and underpin U.S. leadership in technology and innovation.

Charter
Defense Innovation Board

- 3) Innovation Workforce Subcommittee – Provides recommendations for the DIB’s consideration on fostering a culture of innovation within the Department's workforce is essential to positioning the Department of Defense (DoD) to better protect the nation and its allies, stay ahead of future threats, and leverage innovative technologies. Provides recommendations and best practices, for the DIB's consideration, on the innovation workforce, to include recruitment and retention; skills and composition, to include diversity, equity and inclusion; technical and digital literacy and training methods, as well as career paths, education, and ways to incentivize and reward innovation in the Department. It, on behalf of the DIB, shall leverage novel philosophies and commercial sector insights on a wide range of workforce issues and trends to ensure the Department can manage and leverage the skills, talent, and diversity required for its innovation workforce.
14. Recordkeeping: The records of the DIB and its subcommittees shall be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to section 552 of title 5, U.S.C. (commonly known as “the Freedom of Information Act”).
15. Filing Date: April 15, 2024